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**LIHEAP SERVICE PROVIDERS COMMITTEE MEETING**  
**Community Services Development Department – King Conf Room**  
**700 North 10<sup>th</sup> Street, Sacramento, Ca. 95814**  
**November 1, 2007**  
**Time: 10am – 2pm**

**Lunch 12pm – 12:30pm**  
**Steve Wittmann – CSD Website Update**

**Conference Call Number – 1-888-447-7153 – pin number 5653559#**

**AGENDA**

**Roll Call – Introduction of Guests – Approval of Minutes**

**Chair/Vice Chair Report**

**Director's Report**

- Update on 2008 FFY funding outlook

**Solar Initiative Update**

- General update to solar legislation (recent signing of AB1470) -- establishing the state's Solar Water Heating and Efficiency Act
- Update on CSD's Solar Pilots

**2008 LIHEAP Program Year**

- Update on 2008 LIHEAP Contract and LIHEAP Local Plan
- Highlight of 2008 PY contractual changes
- Timeline for releasing draft contract and 30-day review period

**Wx Task Force Report**

- Update on recent task force meetings

**ECF Funding Report**

- Overview of departmental plans for implementing and releasing the ECF funding (i.e., local funding proposals, contract amendment)
- Provide current status on administrative efforts to release funds and future plans for releasing non-consideration assistance funding and amendment

**Air Quality Management District (AQMD) - Wood Stove and Fireplace Insert Replacement Program**

- Update on joint partnership with AQMD to leverage the replacement of wood stove and fireplace inserts within qualified low-income residential dwellings

**2008 LIHEAP Service Provider Meeting Schedule**

- Determine future meeting frequency and scheduling
- Process for posting meeting information (i.e, date, location, info) and confirming attendance

**Disaster Roundtable**

- Overview of AB 903
- Fire Disaster Surveys/department request for additional emergency funding

**Association Updates****Adjournment**

**Ernie Flores, Vice Chair called the meeting to order at 2pm.**

**Roll Call**

Central Valley Opportunity Center

PG & E

Self Help Home Improvement Project

Community Services & Employment Training, Inc.

Madera County Community Action Partnership

San Joaquin County Dept of Aging Children's & Community Services

Metropolitan Area Advisory Committee

County of Nevada Community Development Agency

Community Action Commission of Santa Barbara

Spectrum Community Services, Inc.

Community Action Partnership of Riverside

Community Action Partnership of San Bernardino County

Community Action of Ventura County

Colusa-Glenn-Trinity Community Action

San Benito Dept. of Community Services & Workforce Development

Community Action Agency of San Mateo County, Inc

Community Resource Project, Inc

Community Action Partnership of Kern

Great Northern Corporation

Association of CA Community & Energy Services

Kings Community Action Organization, Inc.

Veterans in Community Service, Inc

Maravilla Foundation

North Coast Energy Services

Bay Area Poverty Resource Council

El Dorado County Department of Human Services

**Approval of July 11, 2007 Minutes**

Dennis Osmer moved to approve the minutes, Kathy Kafiya second the motion.

## **Chair/Vice Chair Report**

Ernie Flores, Vice Chair reported that he was sitting in for Val Martinez, Chair. Val Martinez was selected as Executive Director of Redwood Community Action Agency.

## **Director's Report**

Lloyd Throne reported that the Governor had released the proclamation declaring October 30<sup>th</sup> as Weatherization Day. California is one of twelve states that has instituted this proclamation. Lloyd introduced new CSD staff. Tracy McBroom is the new Disaster Preparedness Manager replacing John Martinez. Margie Chan will be the new Deputy Director of Administration and will oversee all aspects of administration for CSD. Lloyd shared that he was pleased at the Governor's announcement of Renee' Webster-Hawkins as the new Chief Deputy Director of CSD. An update of the Southern Cal Wildfires was given by Lloyd. He said that the impact of the fires is significant and many Indian reservations were burned and that the air quality in all eight counties is enormously horrendous. Most of the CSBG Discretionary money had been awarded; however, CSD did fund approximately \$200 thousand for CUI, San Bernardino, LA agencies, Indian tribes and San Diego. Lloyd stated that the Disaster surveys are due Nov 2, 2007 for the eight counties affected by the fires. He said the surveys are extremely critical as the data will be used by CSD to determine the amount of funding we will be asking from OCS who has offered assistance. A few comments were shared on the new SWEATS Program components. A funding update stated that the Governor had written three letters to President Bush asking for a release of more ECF money. To date, California has received \$4.8 million of ECF funds. This money will supplement the 2007 LIHEAP contract via an amendment. Re the 2008 LIHEAP funding, Lloyd stated that the first quarter funding for California is approximately \$22 million. Presently, there is a \$2.1 billion budget, but the President wants to cut funding. The Senate is veto proof, but the House lacks six votes.

## **Solar Initiative Update**

Kathy Ely of CSD gave the Solar Initiative Update. She reported on Southern Cal Forum and said that all solar water heater systems have been installed and data indicates an energy savings. CSD is working on a data logger system to provide real-time data on energy savings. She also mentioned that Butte County helped to install five water heaters and energy savings was noted. Kathy stated that the Solar PV system is a pilot program and that nine out of 75 clients that were surveyed were eligible for the program. CSD identified three homes that met all the criteria. Arleen Novotney from ACCES mentioned that those agencies that are interested can call her and she will set up a time for them to come and see an actual PV System installation. Jayson Wimbley from CSD stated that CSD can work on integrating solar into current weatherization measures. He also mentioned that the CPUC released a decision on the CSI Program. CSD is evaluating the proposal for comments. Jayson also said that CSD is assessing the capacity and program model for implementing the program as an administrator, however, CSD needs the LIHEAP Service Providers input.

## **2008 LIHEAP Program Year**

Renee' Webster-Hawkins opened the discussion by stating that the 2007 Contract extension for ECF funds by amendment was extended until April 30, 2007. The next

item she discussed was the LIHEAP Local Plan. She said the draft was mailed on Oct. 26, 2008 and the purpose was for information gathering this year. She also said that this was a consolidated effort in reporting and gathering information that was formerly obtained during the monitoring visit. CSD needs to gather better information to get statewide data to report to the Federal government. Jayson Wimbley added that the plan will support the budget and will be incorporated into the contract. Ed Acampo stated that it seems like the new LIHEAP Local Plan limits the contract and what the agencies can do. Jayson Wimbley explained that there will be some changes that the agencies will need to make, but for the most part, the provisions will remain the same. He also said that this was a planning document and when completing the plan agencies should assume level funding. Any agency goals that fall outside of the State goals need to be justified. Lloyd Throne stated that this is a non-punitive plan/tool for planning purposes only. Plans are to be back at CSD by Nov 26, 2007, electronic copies can be sent to the agency's field representative. Posting on the web will occur once the website redevelopment is complete. Dick McKee of Community Action Marin asked if the agencies would be allowed to set their own cash assistance payments whereby no "credits" would be made to utility companies. This would create a 25% increase in the amount of clients CAM could serve. Jayson Wimbley said that this would be a feature in the future goal for 2009. Discussion on the 2008 Contract was opened. The draft contract will be available for the 30-day review period by next week. Major changes to the contract are the ECIP Policy, the LIHEAP Local Plan, the CAS Testing, ECIP Component and a Shop Fee. Regarding the CAS Testing, those using a C20 licensed subcontractor can use the industry standards for diagnostic evaluation of a HUVA appliance. Those agencies with B licenses must continue to use CSD's standards for CAS Testing. The changes that will occur with the ECIP Component involve reporting. Reporting under the ECIP Component will be broken down further to allow for the separation of income and vulnerable pops reporting for the various ECIP components. The shop fee was added allowing agencies to charge a \$10 fee per each completed dwelling.

### **Wx Task Force Report**

Bill Parker and Jayson Wimbley both spoke on the subject of leveraging. They said the utilities and CPUC would use this language and definition. For every \$1.00, agency puts up \$3.00. The question came up as to why local or private had not been added. The providers agreed to add local and private. Ernie Flores made the motion and Bill Parker seconds it. Jayson said he had met with the utility people to create a definition of leveraging. He said the utility staff liked the definition that CSD submitted. Program procedures were offered. LIEE programs should embrace energy goals. The question was asked; what are the objectives of LIEE program. The subject of health and safety measurements that related to weather came up. The feeling is that the utilities are more concerned with the numbers output rather than safety and CSD wants safety measures added. Also customer service was discussed. Providers felt that the contractor service should not be based on price, but on service. A report from the CPUC Energy Committee was given. CSD submitted formal procedure and they will be adopted. A

utility representative clarified that PG&E does follow guidelines to weatherize a home. Louise Perez said the goal is service not penetration. She said the utilities goal is penetration not customer service. She said she met the new Energy Commissioner appointed by the Governor and that he spoke passionately about the low-income

community. He also said that he would support CSD's mission. Bill Parker asked for more agencies to attend the LIOB meetings.

### **Funding Report**

Renee' and Lloyd discussed the departmental plans for implementing and releasing the ECF funding. They also discussed current administrative efforts to release funds and the future plans for releasing non-consideration assistance funding and amendment. A ECF funding allocation handout was distributed.

### **Air Quality Management District (AQMD) – Wood Stove and Fireplace Insert Replacement Program**

Louise Perez gave an update on the joint partnership with AQMD to leverage the replacement of wood stove and fireplace inserts within qualified low-income residential dwellings. She said the State would be approached to use agency allocation. There was work being done to assess this joint venture. She said the Air Quality Board and the Federal Government were very interested in this pilot program.

### **2008 LIHEAP Service Provider Meeting Schedule**

Renee' Webster-Hawkins opened the discussion to determine future meeting schedules and locations and also the process for posting meeting information and confirming attendance. The providers agreed to have quarterly meetings. These meetings will be held at CSD in Sacramento and will be from 10am – 2pm. The LIHEAP meeting schedule is as follows: Feb. 7<sup>th</sup> – May 1<sup>st</sup> – Aug. 7<sup>th</sup> – and Nov. 6<sup>th</sup> for the year 2008. The meeting schedule will be posted on the CSD website and the agenda for the meetings will be posted on the website two weeks prior to the meeting.

### **Disaster Roundtable**

The Southern California Wildfires were discussed. The agencies that participated in the disasters were asked to share their comments with the group. Tracy McBroom's disaster survey will provide additional information on the disaster preparedness and help CSD apply for additional funds for emergency situations. Orange County commented that they were very frustrated because they could not give out the help that was needed to the victims. The displaced people were asking for gift cards to purchase food, shelter, clothing, medical supplies and other items. However, Federal guidance limits the use of LIHEAP funds to energy related items, like coats and blankets. Energy providers were offered CSBG Discretionary money for other needs. Jayson Wimbley referred to the Oct. 26<sup>th</sup> letter about the SWEATS program based on communication from Health and Human Services. The SWEATS program is used for transportation and medical supplies. Shelly Hance asked that the results from the Disaster Survey be posted on CSD's website. The question was asked why agencies can only loan out generators and air conditioners under the SWEATS program. It was pointed out that these items need to be retrieved after the improvement of house repair and the retrieval process can be quite costly. Jayson said CSD would look at temporary allowable items to given to the victims rather than be on a loan basis. Riverside pointed out that the displacement of disaster victims makes it hard to track down loaners of equipment. A statement was made that there was no consideration of air quality under the LIHEAP contract and that the dollars were used only for heating and cooling issues. Bill Warren reported that evacuees received utility assistance and that Edison was there to assist. He said they used discretionary funds for motels and food and established a tracking system to follow the dollars for San Bernardino.

**Adjournment**

The meeting was adjourned at 2pm. The next LIHEAP Service Providers meeting will be held in Sacramento at CSD on Feb. 7, 2008 from 10am – 2pm. This information is posted on the CSD website.